



FACILITIES REQUEST

Ethnos Campus

Ethnos Bible Church believes in using our facilities to empower other ministries that seek to nurture servants devoted to God in a diversity of initiatives. As a 501 (c) (3) organization, we follow the regulations provided by the IRS.

1. CONTACT INFORMATION

- a. Name of organization: _____
- b. Tax ID of organization: _____
- c. Name of representative: _____
- d. E-mail: _____
- e. Cell Phone: _____

2. GENERAL QUESTIONS:

- a. Are you a registered 501 (c) (3) tax-exempt organization? YES NO
- b. Are you insured? YES NO
 - Insurance Company: _____
 - Policy Number: _____
- c. What is the purpose of your event at our facilities?

3. USE OF BUILDINGS

- a. When do you need to use our facilities? (Date & Time)
Date: _____
Time: _____
- b. Which facilities do you need to use?
 SANCTUARY FELLOWSHIP HALL KITCHEN FIELD PLAYGROUND
 KIDS ZONE CONFERENCE ROOM
- c. What equipment do you need?
 COMPUTER PROJECTION MICROPHONES
 OTHER _____
- d. How many people do you expect to attend your event? _____

4. FINANCES

- a. Are you charging people to attend your event? YES NO
- b. Are you making a profit from charging attendees? YES NO
- c. If charging attendees, how much are you charging? \$ _____
- d. Are you able to help cover the cost of using our facilities? YES NO
- e. If giving a donation, what is the amount you expect to give? \$ _____

5. ADDITIONAL COMMENTS

Please, allow five business days from the day you turn in this application to get a response. We take each request seriously. We will contact you promptly.